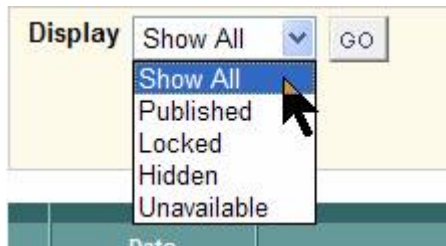


How to find “missing” BB posts that were saved as drafts but not submitted

1. Login to BB
2. Open the course
3. Click on Discussion Board
4. Click on the thread that has the missing message
5. Find the “Display” drop down menu in the middle left side of the page and select Show All



6. Select Show all and then click the <Go> button **NEXT** to Show All (there are other “Go” buttons on the page in other places- don’t click those)
7. Look for your post (hint- you can sort by author)
8. Open it
9. Scroll to the bottom
10. Click Submit